

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 15, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Alison Kilpatrick	Director of Corporate Services
John Klassen	Director of Environmental Services & Operations
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
Ron Pelensky	Director of Community Services and Operations
Byron Peters	Director of Planning and Development
Grant Smith	Agriculture Fieldman
Carol Gabriel	Manager of Legislative and Support Services

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on January 15, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:01 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 13-01-001

MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 8. c) La Crete Library Facility Opportunity
- 11. f) Clarification of Land Use Bylaw
- 12. h) Seniors Housing
- 13. b) Round Table Discussion

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. a) Minutes of the December 10, 2012 Special
Council (Budget) Meeting**

MOTION 13-01-002

MOVED by Councillor Flett

That the minutes of the December 10, 2012 Special Council budget meeting be adopted as presented.

CARRIED

**3. b) Minutes of the December 11, 2012 Regular
Council Meeting**

MOTION 13-01-003

MOVED by Councillor Braun

That the minutes of the December 11, 2012 Regular Council meeting be adopted as presented.

CARRIED

**3. c) Minutes of the December 18, 2012 Special
Council Meeting**

MOTION 13-01-004

MOVED by Councillor Bateman

That the minutes of the December 18, 2012 Special Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) John Krahn (Roads)

Delegation sent his regrets and could not attend.

GENERAL REPORTS:

5. a) CAO Report

MOTION 13-01-005

MOVED by Councillor Braun

That the CAO report for January 2013 be received for information.

CARRIED

TENDERS:

6. a) None

PUBLIC HEARINGS:

7. a) None

**COMMUNITY
SERVICES:**

**8. a) Mackenzie Region Hazardous Materials
Agreement**

MOTION 13-01-006

Requires 2/3

MOVED by Councillor Derksen

That administration be authorized to enter into discussions regarding the Mackenzie Region Hazardous Materials agreement as discussed.

CARRIED

8. b) La Crete Hamlet Residential Waste Collection

MOTION 13-01-007

MOVED by Councillor Bateman

That Council supports allowing a residence in the hamlet waste collection program to purchase one-time use refuse bin tags at an estimated cost of \$2.00 per tag (at cost recovery) and direct administration to amend the hauling contract to reflect the use of picking up additional bins.

MOTION 13-01-008

MOVED by Deputy Reeve Sarapuk

That Motion 13-01-007 be amended to change the price to \$1.50 per tag.

CARRIED

MOTION 13-01-007

MOVED by Councillor Bateman

That Council supports allowing a residence in the hamlet waste collection program to purchase one-time use refuse bin tags at a cost of \$1.50 per tag and direct administration to amend the hauling contract to reflect the use of picking up additional bins.

CARRIED

Reeve Neufeld recessed the meeting at 11:03 a.m. and reconvened the meeting at 11:18 a.m.

MOTION 13-01-009

MOVED by Councillor Wardley

That Council supports amending section 7.1 of Bylaw 866-12, Hamlet Residential Waste Collection, allowing Mackenzie County residents acquiring waste receptacles from private industry, as long as these receptacles meet the County's specifications.

CARRIED

8. c) La Crete Library Facility Opportunity (ADDITION)

MOTION 13-01-010

Requires Unanimous

MOVED by Councillor Jorgensen

That a letter of support be sent to the Mackenzie Library Board regarding the potential acquisition of the ATB Financial building in La Crete for the purposes of housing the La Crete Community Library.

CARRIED UNANIMOUSLY

**ENVIRONMENTAL
SERVICES:**

9. a) None

OPERATIONS:

10. a) Intersection Lighting

MOTION 13-01-011

MOVED by Councillor J. Driedger

That Mackenzie County submit a formal request to Alberta Transportation for the installation of intersection lighting at the following locations:

- 1) La Crete North Access and Highway 697;
- 2) La Crete South Access and Highway 697;
- 3) La Crete 94th Avenue and Highway 697;
- 4) Highway 58 and Highway 88 Junction.

CARRIED

MOTION 13-01-012

MOVED by Deputy Reeve Sarapuk

That administration obtain a quote for the installation of intersection lighting at 99th Street and La Crete North access and submit to Council for consideration during budget ratification in April 2013.

CARRIED

10. b) Master Drainage Plan Project Funding

MOTION 13-01-013

Requires 2/3

MOVED by Councillor Jorgensen

That the 2013 budget be amended by including a non-TCA, Master Drainage Plan Project with funding coming from the Drainage Reserve, at a total estimated cost of \$175,000.

CARRIED

**10. c) Ice Bridge - Ground Penetrating Radar (GPR) /
Operating Agreement**

MOTION 13-01-014

MOVED by Councillor J. Driedger

That administration be authorized to negotiate a three year contract extension with Alberta Transportation for the operation and maintenance of the Tompkins Landing Ice Crossing.

CARRIED

MOTION 13-01-015

Requires 2/3

MOVED by Councillor Wardley

That the 2013 Capital Budget be amended to include a Ground Penetrating Radar unit purchase at an estimated cost of \$25,000 to be funded from the Roads Reserve.

CARRIED

10. d) Mackenzie Field Day and Agriculture Fair

MOTION 13-01-016

MOVED by Councillor Flett

That Council approves the hosting of the Mackenzie Field Day and Agricultural Fair in conjunction with the Agriculture Service Board and the Mackenzie Applied Research Association.

CARRIED

MOTION 13-01-017

Requires 2/3

MOVED by Councillor Wardley

That the 2013 budget be amended to include \$27,500 for the Mackenzie Field Day and Agricultural Fair with funds coming from the 2013 ASB Operating Budget.

CARRIED

**PLANNING &
DEVELOPMENT:**

**11. a) Development Permit 278-DP-12 for a
Manufacturing Firm on Plan 062 1497; Block 01;
Lot 02 in "DC" (La Crete)**

MOTION 13-01-018

MOVED by Councillor Braun

That Development Permit 278-DP-12 on Plan 062 1497, Block 01, Lot 02 in the name of the Henry Giesbrecht be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This Approval is for a temporary one-year permit issued for a Manufacturing Firm Operation. Should the development require longer than one year, the applicant shall request a Time Extension prior to the Expiry date, January 15, 2014.
2. Minimum building setbacks:
 - a. 41 meters (135 feet) front yard;
 - b. 15.2 meters (50 feet) rear yard;
 - c. 15.2 meters (50 feet) side yard, from the property lines.
3. The architecture, construction materials and appearance of the Manufacturing firm shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. The Manufacturing Firm shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.

5. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, 1 space per each full time employee and 1 space for every 2 part time employees
6. Sufficient lighting to light up the parking area and building entrance
7. The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.
8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Reeve Neufeld recessed the meeting at 12:01 p.m. and reconvened the meeting at 12:55 p.m.

11. b) Rural Commercial/Industrial Areas - Area Structure Plans

MOTION 13-01-019

MOVED by Councillor Wardley

That administration proceed with obtaining quotes for the creation of an Area Structure Plan for the Fort Vermilion area along Highway 88 according to the Option 1 map as amended.

CARRIED

MOTION 13-01-020

MOVED by Councillor Wardley

That administration proceed with obtaining quotes for the creation of an Area Structure Plan for the High Level area along Highway 35 according to south and north overall map as amended.

CARRIED

MOTION 13-01-021

MOVED by Councillor Braun

That administration proceed with obtaining quotes for the creation of an Area Structure Plan for the area along Highway 88 Connector being a half mile on either side and for the entire length of the road.

CARRIED

Reeve Neufeld recessed the meeting at 1:48 p.m. and reconvened the meeting at 2:02 p.m.

Councillor Flett left the meeting at 2:00 p.m.

DELEGATION:

4. b) Scheffer Andrew (Area Structure Plans)

Councillor D. Driedger and Councillor Jorgensen left the meeting at 2:15 p.m.

Presentation by Ben Petch, Scheffer Andrew Ltd. Planners & Engineers, regarding the Area Structure Plans for Fort Vermilion, La Crete, and Zama City.

11. c) Rezoning - Area Structure Plan Areas to Direct Control "DC"

MOTION 13-01-022

MOVED by Councillor Bateman

That all development applications for the areas identified along

Highway 88 Connector, along Highway 88 and along Highway 35, as identified in Motion 13-01-019, Motion 13-01-020, and Motion 13-01-021, be deferred to Council for decision until the Area Structure Plans are completed.

CARRIED

11. d) Community Investment Readiness

MOTION 13-01-023

MOVED by Councillor Bateman

That Mackenzie County continue to participate in the Northern Alberta Community Investment Readiness Pilot Project initiative.

CARRIED

11. e) Development Statistics Report – Year End Comparison (2012)

MOTION 13-01-024

MOVED by Councillor Wardley

That the development statistics year-end report for 2012 be received for information.

CARRIED

11. f) Clarification of Land Use Bylaw (ADDITION)

MOTION 13-01-025

Requires Unanimous

MOVED by Councillor Braun

That administration request legal clarification on our Land Use Bylaw and bring back to Council at the next meeting.

CARRIED UNANIMOUSLY

**ADMINISTRATION/
CORPORATE
SERVICES:**

12. a) Bylaw 883-13 Fee Schedule Bylaw

MOTION 13-01-026

Requires 2/3

MOVED by Councillor Derksen

That first reading be given to Bylaw 883-13 being the Fee Schedule Bylaw for Mackenzie County as AMENDED.

CARRIED

MOTION 13-01-027
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 883-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

Councillor Jorgensen rejoined the meeting at 2:58 p.m.

MOTION 13-01-028
Requires Unanimous

MOVED by Councillor J. Driedger

That consideration be given to proceed to third reading of Bylaw 883-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-01-029
Requires 2/3

MOVED by Councillor Braun

That third reading be given to Bylaw 883-13 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

Councillor D. Driedger rejoined the meeting at 2:59 p.m.

Reeve Neufeld recessed the meeting at 2:59 p.m. and reconvened the meeting at 3:11 p.m.

12. b) Policy ADM042 General Safety Policy

MOTION 13-01-030

MOVED by Councillor Braun

That Policy ADM042 General Safety Policy be amended as presented.

CARRIED

12. c) Policy ADM048 Handi-Van Use

MOTION 13-01-031

MOVED by Councillor J. Driedger

That Policy ADM048 Handi-Van Use be approved as AMENDED to include provisions for reporting of incidents/ near misses by Handi-Van Groups/Users to the Chief Administrative

Officer or Designate.

CARRIED

12. d) Policy FIN011 Utility Collection

MOTION 13-01-032

MOVED by Councillor Wardley

That Policy FIN011 Utility Collection be approved as presented.

CARRIED

12. e) 2013 Strategic Priorities

MOTION 13-01-033

MOVED by Councillor Braun

That administration review the Mackenzie County Strategic Priorities Report and bring back to Council at the next meeting.

CARRIED

MOTION 13-01-034

MOVED by Councillor Derksen

That a follow-up strategic priorities workshop be held in April 2013.

CARRIED

12. f) La Crete Swimming Pool Plebiscite

MOTION 13-01-035

MOVED by Councillor Wardley

That the plebiscite on the La Crete swimming pool be held in conjunction with general municipal election on October 21, 2013.

DEFEATED

MOTION 13-01-036

MOVED by Councillor J. Driedger

That the plebiscite on the La Crete swimming pool be held on March 11, 2013.

MOTION 13-01-037

MOVED by Councillor Jorgensen

That the vote on Motion 13-01-036 be TABLED to the next meeting.

DEFEATED

MOTION 13-01-036 **MOVED** by Councillor J. Driedger

That the plebiscite on the La Crete swimming pool be held on March 11, 2013.

MOTION 13-01-038 **MOVED** by Councillor D. Driedger

That Motion 13-01-036 be amended to include five polling stations located at:

- Blue Hills
- La Crete
- Fort Vermilion
- High Level Rural
- Zama

CARRIED UNANIMOUSLY

MOTION 13-01-036 **MOVED** by Councillor J. Driedger

That the plebiscite on the La Crete swimming pool be held on March 11, 2013 with polling stations located at:

- Blue Hills
- La Crete
- Fort Vermilion
- High Level Rural
- Zama

CARRIED

MOTION 13-01-039 **MOVED** by Councillor J. Driedger

That administration bring back a revised draft of the Vote on a Question for the La Crete Swimming Pool to the next Council meeting.

CARRIED

12. g) Support for Widening of Highway 688 & 986

MOTION 13-01-040 **MOVED** by Deputy Reeve Sarapuk

That a letter be written to the Minister of Transportation in support of Northern Sunrise County's lobbying efforts for the widening of Highway 688 and 986 to the Shell Peace River Complex Road.

CARRIED

12. h) Seniors Housing (ADDITION)

MOTION 13-01-041
Requires Unanimous

MOVED by Councillor D. Driedger

That seniors housing be received for information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 13-01-042

MOVED by Councillor Wardley

The administration review the required election bylaws as a result of the recent changes to the Local Authorities Election Act.

CARRIED

MOTION 13-01-043

MOVED by Councillor D. Driedger

That administration bring back a draft survey response for the proposed changes to the Local Road Bridge Program to the next Council meeting.

CARRIED

MOTION 13-01-044

MOVED by Councillor Wardley

That the CAANA representatives be authorized to attend the Save Our Medevac Service public information meeting on January 24, 2013 in High Level.

CARRIED

MOTION 13-01-045

MOVED by Deputy Reeve Sarapuk

That Councillors not attending the Growing the North

Conference in Grande Prairie in February 2013 be authorized to attend the Premiers Dinner in Edmonton on May 2, 2013.

CARRIED

Reeve Neufeld recessed the meeting at 5:06 p.m. and reconvened the meeting at 5:14 p.m.

MOTION 13-01-046

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

13. b) Roundtable Discussion (ADDITION)

MOTION 13-01-047

MOVED by Councillor Jorgensen

That the roundtable discussion be received for information.

CARRIED

IN CAMERA SESSION:

MOTION 13-01-048

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 5:26 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

CARRIED

MOTION 13-01-049

MOVED by Deputy Reeve Sarapuk

That Council move out of camera at 6:02 p.m.

CARRIED

14. a) Legal – Airport Zoning

MOTION 13-01-050

MOVED by Councillor Derksen

That the airport zoning be received for information.

CARRIED

14. b) Labour – Mackenzie Regional Waste Management Commission

MOTION 13-01-051

MOVED by Councillor Braun

That the Mackenzie Regional Waste Management Commission update be received for information.

CARRIED

14. b) Labour – Ainsworth

MOTION 13-01-052

MOVED by Councillor Jorgensen

That the Ainsworth update be received for information.

CARRIED

14. b) Labour – CAO Evaluation Results

MOTION 13-01-053

MOVED by Councillor Bateman

That the letter regarding the CAO evaluation be approved as presented.

CARRIED UNANIMOUSLY

14. c) Land – Mustus Energy

MOTION 13-01-054

MOVED by Councillor D. Driedger

That administration be authorized to develop an agreement for the potential sale of NW ¼ Sec 6-109-19-W5 to Mustus Energy, with conditions as discussed.

CARRIED

**NEXT MEETING
DATE:**

15. a) Regular Council Meeting
Tuesday, February 12, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **16. a) Adjournment**

MOTION 13-01-055 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 6:03 p.m.

CARRIED

These minutes were approved by Council on February 12, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

